



---

## Monthly Payroll Schedule – 2024

---

Paperwork for new hires/changes must be submitted no later than the 15<sup>th</sup> day of the month to guarantee processing for that month's payroll.

Cut-offs and pay date for the December payroll may be earlier to accommodate for the holiday season.

Pay Period Beginning	Pay Period Ending	Pay Date
January 1	January 31	January 31
February 1	February 29	February 29
March 1	March 31	March 28
April 1	April 30	April 30
May 1	May 31	May 31
June 1	June 30	June 28
July 1	July 31	July 31
August 1	August 31	August 30
September 1	September 30	September 27
October 1	October 31	October 31
November 1	November 30	November 29
December 1	December 31	TBD