



POLICIES and PROCEDURES

Responsible Unit	Human Resources
Last Reviewed/Updated	12 October 2018
Approving Sector Head	Vice-President Finance & Administration and CFO
Policy	Substance Use Policy

Opening Statement

The primary purpose of this policy is the health and safety of all members of the Acadia University community: students, faculty, staff and campus visitors. The University strives to create an environment in which those of legal age (19 years and older) who choose to consume alcohol and other legal substances such as tobacco and cannabis, do so safely and responsibly and those who choose not to drink or otherwise consume do so without penalty or pressure.

It is important to note that the policy recognizes that the appropriate use of legal substances, including the prescription and medical use of substances, is ultimately the responsibility of the individual. It is also important to note that intoxication in no way releases any individual from full responsibility for his or her behaviour and its consequences. In applying this policy, Acadia University will comply with its obligations under the Nova Scotia Human Rights Act. The policy will also ensure Acadia University's compliance with the province of Nova Scotia's Cannabis Control, Tobacco Control and Liquor Control Acts.

Jurisdiction

The **Acadia University Substance Use Policy** applies to all members of the Acadia University community: faculty, staff, students, employees of any companies working on university property, visitors, and guests of Acadia University, or of members of the University community.

The policy is inclusive of all Acadia University property and events hosted, sponsored by, controlled by or associated with Acadia University, university related travel including but not limited to travel by sports teams and study, teaching or research conducted off-campus. This policy also extends to private events off campus where the University may have an interest.

Acadia University is not responsible for the environment external to the campus, however, university organizations/ teams/ clubs or representative individuals will be accountable for their actions off campus, especially when it is deemed by the University that the actions are detrimental to the health of any member of the Acadia University community or external community, and/or where the reputation, good name and public standing of the University has been adversely affected.

There are a number of jurisdictional laws and regulations that may be applicable to policy violations. This policy is intended to complement these laws and regulations and does not assume precedence over municipal, provincial or federal laws, statutes, by-laws, and regulations (these may vary depending on the location of the violation) or the laws in the country where activity may take place. The policy, also, does not assume any

precedence with respect to collective agreements, contracts or other employment terms and conditions, other Acadia University policies, rules, procedures, guidelines and best practices that may apply.

Conditions of Substance Use

Anyone under the age of nineteen (19) may not use alcohol, tobacco, or cannabis at any time. This is in compliance with the province of Nova Scotia's Cannabis Control, Tobacco Control and Liquor Control Acts. All members of the Acadia Community, nineteen (19) years of age or older who choose to consume alcohol, tobacco, or cannabis are expected to:

- consume in a responsible manner and moderate their own behaviour
- respect the rights of others who choose not to consume alcohol, tobacco, or cannabis and ensure they are not subject to possible harms from the actions of any individuals who are consuming
- act immediately to help someone intoxicated or in the act of becoming over intoxicated (see Acadia University Substance Use Amnesty / Good Samaritan Protocol page 3)
- consume in accordance with all applicable laws and regulations

The use and consumption of illegal or banned substances is prohibited on all Acadia University property. Students, faculty, staff, employees of any companies working on university property, visitors, and guests of Acadia University who do use or consume illegal or banned substances will be subject to the appropriate municipal, provincial or federal laws, statutes, by-laws, and regulations as well as the laws in the country where the activity may take place. Enforcement will also occur recognizing the jurisdiction of all collective agreements, contracts, other employment terms and conditions, the Non-Academic Judicial System, as well as specific Acadia University policies, rules, procedures, guidelines and other best practices that may apply.

Members of the University community who choose to consume alcohol, tobacco, or cannabis must comply with the following:

Legal Substance use in Academic, Service and Public Assembly Buildings

Beverage alcohol may only be used, served, or sold at organized events in academic, service and public assembly buildings under the following conditions:

- all individuals who consume alcohol must be nineteen (19) years of age or over
- all events involving alcohol must be licensed
- licensed events will take place in licensed areas only
- all events must be booked through Event Services and approved with an assigned license that must be displayed during the event
- individuals must be prepared to produce identification upon request

The Nova Scotia Smoke-free Places Act prohibits smoking and the use of e-cigarettes and waterpipes in indoor public places, and for universities and schools, also on the campus grounds. The Act applies to all combustibles including tobacco, vape ("juice), and cannabis. The use of e-cigarettes, waterpipes, and all combustibles including tobacco, vape ("juice), and cannabis in any Acadia University academic, service, and public assembly building, as well as, on campus grounds and in personal vehicles which are parked on campus property is prohibited.

The production, sale, or purchase of edibles and oils in academic, service, and public assembly buildings is prohibited.

Legal Substance use in Residence Buildings

Beverage alcohol may only be consumed in residence buildings under the following conditions:

- all individuals who are nineteen (19) years of age or over may possess and consume alcohol in residence rooms under conditions approved by Acadia University
- use, sale and/or service of alcohol in any other residence area or at any residence social event is governed by the Nova Scotia Liquor Control Act, and the following:
- alcohol possession and consumption will be permitted in the areas designated by the Department of Residence Life only for residents and guests who are nineteen (19) years of age or over
- no underage (under 19 years of age) drinking is permitted
- alcohol and drug paraphernalia (including kegs, brewing, or growing equipment) are not permitted in residence
- individuals must be prepared to produce identification upon request.

The Department of Residence Life will be responsible for developing, communicating, and enforcing rules, procedures, and guidelines associated with:

- approved areas for consumption
- advertising and promotion of events
- alcohol consumption by guests
- transport of alcohol
- behaviours associated with the consumption of alcohol
- acceptability of containers and disposal of all containers

The growth, production, and use of e-cigarettes, waterpipes, and all combustibles including tobacco, vape (“juice”) and cannabis in any Acadia University residence is prohibited. The production, sale, or purchase of edibles and oils in residence is prohibited.

The Department of Residence Life will be responsible for developing, communicating, and enforcing rules, procedures, and guidelines associated with:

- approved methods of storage of all combustibles including tobacco, vape (“juice), and cannabis
- behaviours associated with the consumption of all combustibles including tobacco, vape (“juice), and cannabis

Legal Substance use Off-Campus

- all individuals who are nineteen (19) years of age or over may possess and consume alcohol and combustibles including tobacco, vape (“juice), and cannabis in accordance with the laws and statutes of the Province of Nova Scotia, any applicable Municipal By-laws, and specific conditions set out by those providing rental or lease agreements for off-campus accommodation
- on some occasions provisions of the Non-Academic Judicial System may be enforced as well
- organizations, Clubs, Groups and individual students affiliated with Acadia University are encouraged to utilize the Acadia University Social Planning Guide to create safe and responsible social events

Advertising, Promotion, Sponsorship, and Marketing

The management of policies, rules, procedures, and guidelines related to advertising, promotion, sponsorship and marketing of legal substances on the Acadia University Campus will be led by the Office of the Vice-

President Finance & Administration and CFO. Policies, rules, procedures, and guidelines related to advertising, promotion, sponsorship and marketing on the Acadia University Campus will include but will not be limited to:

- all licensed events and activities on the Acadia University campus as well as all other Acadia University facilities and property and events hosted, sponsored by, controlled by or associated with Acadia University, university related travel including but not limited to travel by sports teams and study, teaching or research conducted off-campus
- organizations, groups, and individuals using Acadia University facilities
- use of Acadia University's brand/logo and any association of the brand/logo with alcohol or cannabis advertising (merchandise including tee shirts, athletic bags or other equipment)
- promotional messaging and signage permitted in specific campus facilities
- email promotion of events utilizing any Acadia University generated email list
- general use of sponsorships

Acadia University will ensure that all advertising and marketing materials, as well as sponsorship agreements involving growers, brewers, vineyards, corporations, licensed establishments and all other providers or promoters of alcohol and cannabis products or events and activities at which alcohol or cannabis products are served, meet the requirements of applicable laws and regulations, specific policies, rules, procedures, and guidelines related to the promotion, sale, serving, and consumption of alcohol and cannabis products.

University trademarks, trade names, service marks, logos, slogans, mascots, and other official identifiers or symbols may not be used in conjunction with alcohol advertising, promotion, marketing, distribution or sale.

Enforcement

The enforcement of the Acadia University Substance Use Policy will consider violations of specific municipal, provincial or federal laws, statutes, by-laws, and regulations as well as the laws of the country where the activity may have taken place. Enforcement will also occur recognizing the jurisdiction of all collective agreements, contracts, other employment terms and conditions, the Non-Academic Judicial System, as well as specific Acadia University policies, rules, procedures, guidelines and other best practices that may apply.

Substance Use Amnesty / Good Samaritan Protocol

Acadia University is committed to creating a safe campus environment where someone will call for medical assistance when an individual experiences severe intoxication or serious injury after consuming alcohol or other drugs (AOD). These types of emergencies are potentially life-threatening and the University will work to reduce barriers to seeking assistance. It is with this objective in mind that the Acadia University Substance Use Amnesty / Good Samaritan Protocol will:

a) attempt, where possible and appropriate, to minimize disciplinary consequences for:

- students and/or organizations seeking assistance
- the assisted individual
- others involved

b) apply when the allegations under the Non-Academic Judicial System and other Acadia University policies, rules, procedures, and guidelines involve:

- underage consumption of alcohol or cannabis

- use of any other drugs
- disorderly conduct

c) **not** preclude disciplinary action regarding ***other violations***, such as:

- causing or threatening physical harm or violence
- sexual violence
- damage to university or community property
- misuse of Acadia University Student Identification or other forms of identification
- unlawful sale or supply of alcohol, cannabis, or other drugs
- harassment or hazing

This protocol is one component of Acadia’s comprehensive approach to reducing the harmful consequences caused by the use of alcohol, cannabis or other drugs. The Protocol supports Acadia University's commitment to increase the likelihood that community members will call for medical assistance when faced with an alcohol, cannabis or other drug related emergency. This protocol also promotes education for individuals who receive emergency medical attention related to their own use of alcohol, cannabis or other drugs in order to reduce the likelihood of future occurrences.